

FACILITY USE AGREEMENT ADDENDUM: COVID-19 Terms and Conditions

The following terms and conditions require user compliance and become part of the Facility Use Agreement:

SECTION #1: COVID-19 Public Health Requirements

It is the renter's responsibility to comply with all rules and regulations from the Provincial Health Officer, Vancouver Island Health Authority, Provincial/National Sport Organizations, WorkSafeBC and any other applicable authority or law designed to reduce the potential of contracting or transmitting COVID-19. Further, it is the renter's responsibility to meet changing and new COVID-19 regulations as the regulations are subject to change from the date of the rental booking and the date of the rental occurring.

Common COVID-19 measures to reduce the potential of contracting or spreading this virus include:



- Self-assessment health check
- Comply with all sign requirements as posted at or around facilities and rental spaces

Finally, the renter is responsible to collect and retain a list of rental participants' contact information in the event that a health authority needs to perform COVID-19 contact tracing.

SECTION #2: Informed Consent

As the representative of a user group, you are required to read and confirm that you understand the COVID-19 Safety Plan and COVID-19 policies and procedures. You are required to circulate this Addendum to the participants in the activity for which you are utilizing our facilities. You are required to take steps to ensure that participants act in accordance with the COVID-19 Safety Plan and COVID-19 policies and procedures. Failure to adhere to the same could result in your user group's license being COVID-19 revoked without refund of any fees and/or any particular person being banned from access to our facilities.

It is vital that no person who feels sick in any way visit any of our facilities and/or utilize any of our services. It is also vital that no person brings a child who feels unwell or is showing any symptoms of illness to any of our facilities and/or programs.

It is vital that any person who believes that they may have become ill or their child may have become ill within 14 days of visiting one of our facilities report this immediately to us by contacting Facility Bookings at 250-723-2181 or echo_bookingclerk@portalberni.ca and seek appropriate medical attention by first calling 8-1-1. We will share personal information for the purposes of contact tracing if the need arises. To attend our facilities, all persons taking part in your activities must consent to the same. ***Each user group needs to retain participant contact information (full name, phone, e-mail) for one year from the date of the booking.***

For more information regarding the risks associated with COVID-19, please review the BC CDC guidelines for recreation facilities: <http://www.bccdc.ca/health-info/diseases-conditions/covid-19/community-settings/recreation-facilities>.

| | INITIAL HERE |
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| I have read, I understand, and I agree to this Facility Use Agreement Addendum. | |
| I have reviewed the City of Port Alberni's COVID-19 Safety Plan. | |
| I verify that a COVID-19 Safety Plan exists for my activity and that all participants have read and understood such plan. | |
| I verify that our organization has implemented policies and procedures to support the COVID-19 Safety Plan. | |
| I have reviewed this Facility Use Agreement Addendum with all participants in the activity. | |

Print Name

Organization

Date

Signature

Email Address

Cell Phone

